



THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING

(TO BE SUBMITTED IN DUPLICATE)

**BILL FORM**

Tick (✓) which ever is relevant

<input type="checkbox"/> Moderation	<input type="checkbox"/> Paper Setting	<input type="checkbox"/> Evaluation	Examination held in _____
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1. Name \_\_\_\_\_ 2. Designation \_\_\_\_\_

3. Address on which the payment to be sent (one self addressed envelope to be attached) \_\_\_\_\_

4. Institution / Department / Retiree \_\_\_\_\_

5. Particulars of work done : From \_\_\_\_\_ To \_\_\_\_\_ No of days \_\_\_\_\_

Identity No.	Subject	Rate per Unit	Unit(s)	Rs.

only.  
Verified for Rs.

6. Bus fare i) from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_

ii) from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_

7. Any other expenses (Detail to be given) Rs. \_\_\_\_\_

i) \_\_\_\_\_  
ii) \_\_\_\_\_  
iii) \_\_\_\_\_

8. Totals (in figure also) Rs. \_\_\_\_\_

Date : \_\_\_\_\_

Claimnant's Signature  
(P.T.O.)



THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING

RECEIPT

No. \_\_\_\_\_

Date \_\_\_\_\_

Received from Sh. \_\_\_\_\_ of \_\_\_\_\_ a bill amounting to Rs. \_\_\_\_\_ on account of Moderation / Paper setting / Evaluation. Its payment will be sent/made to you after it is duly verified and approved as per the record of the Board.

For Secretary



from over leaf

It is certified that

1. the undersigned has undertaken this job in compliance with Board's letter No. \_\_\_\_\_ dated \_\_\_\_\_
2. the Principal/Deptt. \_\_\_\_\_ has permitted the undersigned to accept this offer vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ (Not required in case of retiree).
3. The undersigned undertakes to regulate/account for the receipt of this Fee/Honorarium as per Board's instructions/State Civil Service Rules/Income Tax Act.
4. this bill has been submitted within 45 days from the date of completion of the work as mention in para- 5 overleaf.

Date

Claimnant's Signature

**PRE RECEIPT**

Received Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) in cash/cheque

No. \_\_\_\_\_ date \_\_\_\_\_ Bank \_\_\_\_\_

Date

Claimnant's Signature

**FOR OFFICE USE**

Verified for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

Its entries have been made in relevant record maintained by my section.

Controller Exams./  
Registrar

**FOR OFFICE USE**

Passed for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

The payment has been made vide cash/cheque no. \_\_\_\_\_ dated \_\_\_\_\_

Bank \_\_\_\_\_ and the relevant entries have been made in the relevant record of the Account Section.

Accountant/DCFA