

THAPAR UNIVERSITY, PATIALA

General Administration Section

(Booking of Guest House)

(Please read the notes given overleaf before filling the form)

Dispatch No : _____

Dated : _____

1. Name & Address of the Guest with Tel./ Mob No., if Any _____

2. Purpose of Visit _____

3. Accommodation required (Please Tick the appropriate):

Single Bed Room(s) : Lodging Boarding Both

Double Room (s) : Lodging Boarding Both

4. Date(s) of Booking : From _____ (A.N.) To _____ (FN)

5. Please Tick who will make the payment (please delete whichever N/A)

Guest /Requisitioner

6. Chargeable Head : _____

7. Food Requirements

Date (s)	No. of Break Fast	No. of Lunches	No. of Dinners	Menu Type*

***Menu Type**

Break Fast : A1 : Corn flake, Milk, Butter, Jam, T/Sauce, Bread & Tea

A2 : Omlette or Parantha with Curd

Vegetarian : A3 : Soup, Dal, Vegetable, Curd, Salad, Rice & Chapattis

+ : Spl. dish (paneer or mushroom) with gravy and Sweet Dish

Non - Vegetarian : A4 : One non veg. dish (Meat /Chicken etc.) + A3
Additional charge for coffee.

Signature of Requisitioner

Name : _____

Address : _____

Telephone No : _____

Verified by GAS Office

Allowed Normal / Concessional

Registrar

(FOR OFFICE USE ONLY)

Room(s) No(s). _____ is / are booked at Sr. No. _____ **OR** Regretted.
Accommodation not available.

Normal or Concessional

Incharge, Guest House